

EFry Posting Revised May 2019

## Residential Manager, Addictions Elizabeth Fry Society of Greater Vancouver Abbotsford

*"At EFry, we believe every life has value. All people are entitled to dignity and respect. And everyone has a right to belong. For 80 years, that has been our legacy. And our promise."*

Here is your opportunity to bring your knowledge and experience in addictions recovery management to the Elizabeth Fry Society of Greater Vancouver. Reporting to the Clinical Director, the Residential Manager is responsible for supervising and guiding senior staff on clinical case management and programming for clients, as well as managing day to day operations and setting goals for Firth Residence and Legacy Manor.

### The Organization:

The Elizabeth Fry Society of Greater Vancouver is an independent, not for profit charitable organization that supports some of society's most vulnerable populations – women, girls and children at risk, involved in or affected by the justice system. Through more than two dozen programs EFry works to break the cycle of poverty, addiction, mental illness, homelessness and crime.

### Firth Residence/Legacy Manor:

Firth Residence, located in Abbotsford, provides detox, stabilization and structured relapse prevention for up to 23 women. Clients receive case management and as-needed help developing long-term plans and accessing community resources. Firth is a multi-modal addictions program that provides women with gender responsive treatment and support.

Located on the same site, and opening May 15, Legacy Manor provides 37 long-term supportive housing units. The site provides a full-circle campus of care to support women recovering from addictions. Both programs operate with double staffed coverage around the clock. The Residential Manager will oversee both residences and a combined budget of \$2.5million.

### The Role:

Ensuring the daily operations are as smooth as possible, you will lead and guide senior staff in case planning and addressing client needs, and provide meaningful performance management, evaluation and development opportunities for them.

You will establish goals and objectives for the running of the campus of care, working closely with your Supervisors and Senior leaders to identify program needs, address client needs, and behaviors, assessing risk of harm. You will support your team in overseeing goal-setting with

clients, assessing program fit for potential clients while maintaining the highest level of standards.

Under your direction, the site will have the highest standard of maintenance, cleanliness, safety and repair. You will provide timely and accurate reports to the Administrative Office. As the representative of EFry you will establish and maintain good relationships with agencies, contract managers and referral agents as well as the local community.

Direct Reports:

- 2 Firth Residence Senior Practitioners
- 1 Legacy Manor Supervisor

Staff:

- 1 administrative assistant; 20 full-time client support-worker (addictions and housing); 2 red seal chefs (2 commercial kitchens), and one maintenance worker.

Qualifications:

- Degree in Social work, counselling or equivalent of education and experience totalling 8 years in all
- 3 years direct program delivery experience in the community social services sector
- Administrative and supervisory experience with contract negotiations is an asset
- Knowledge of women's issues, addictions, homelessness, violence and trauma, poverty issues and community resources
- Awareness of gender responsive models of care, and trauma informed practice
- Knowledge of legislation policies and procedures pertaining to the Community Care and Assisted Living Act, BC Employment and Assistance Act, and addictions referral system preferred but not essential. A willingness to learn in the absence of experience.
- Excellent oral, written and interpersonal communications skills
- Proven leadership skills
- Thorough knowledge of program issues
- Interviewing and assessment skills
- Knowledge of group process and facilitation techniques

## How to apply:

Please send your resume and cover letter to: [opportunities@kmclaughlin.com](mailto:opportunities@kmclaughlin.com).

*We truly appreciate all applicants; however, we will be in contact with only those selected for an interview.*