

Position : **Supervisor, Addictions** **Closing Date** : **Open until filled**
Type : **Full-time** **Location** : **Surrey**
Nature of Work: **Weekdays, with rotational on-call duties** **Posting #2** : **2310-082019**

We are a human rights and social services charitable not-for-profit agency for women and girls affected by the justice system.

EFry is committed to the belief that people are willing and able to take responsibility for their own lives if provided with the resources, opportunities and skills to do so. We value working together with others who are committed to equality, fairness, and opportunity for those we serve.

KEY RESPONSIBILITIES

The successful candidate will be responsible to manage the residence, ensuring organizational goals, licensing requirements and accreditation standards are being met. The Supervisor will ensure the day-to-day operations of the residence are run in a professional and efficient manner while providing ongoing supervision, support and evaluation of the program staff. Responsibilities will also include participation in case conferences and case management, managing program budgets and oversight of evidence-based programming. The role will provide oversight to clinical staff including a clinical counsellor.

EDUCATION & EXPERIENCE

- A degree in social work, counselling or related field (Masters preferred), or the equivalent combination of education and experience totaling (8) eight years;
- (3) Three years of previous direct program delivery experience in the community social services sector with a demonstrated working knowledge of a specific community based program and related provincial and community support is required;
- Knowledge and experience in supporting women with substance misuse and withdrawal, co-occurring Mental Health Disorders, poverty, homelessness, trauma, and involvement in the criminal justice system;
- Knowledge of evidence-based practices for co-occurring disorders
- Knowledge of gender-responsive, trauma-informed practice;
- Experience with strength-based approaches;
- Exceptional administrative, management, and organizational skills;
- The ability to function independently and frequently under pressure while managing concurrent needs and problems, including managing emergency situations;
- Demonstrated ability to provide strong leadership;
- Ability to mentor and supervise a diverse team of workers;
- Dynamic working style and ability to motivate and foster team work;
- Strong communication skills, both written and verbal;
- Ability to provide guidance to staff, identifying individual care plans and client-centered goals;
- Must possess solid judgement, problem solving, critical thinking, and analysis skills;

- Occupational First Aid Level 1 (OFA1), or equivalent or higher,
- Food-safe certification;
- Willingness and ability to complete and pass a criminal record check;

SKILL & ABILITIES

- Computer literate and have excellent and strong interpersonal communication skills
- Have a driver's license and reliable transportation
- The ability to function independently and frequently under pressure while managing concurrent needs and problems, including managing emergency situations

JOB REQUIREMENTS & EXPECTATIONS

- Excellent communication skills both written and verbal
- TB Test, Food Safe Level 1 and Standard First Aid with CPR, and Doctor's Note of fitness required
- Local Police search and Provincial Vulnerable Sector Criminal Record Clearance required
- Enhanced Security Screening required
- Must have own vehicle and valid driver's license
- Clear and current driver's abstract

EFry actively promotes a program of employment equity and equal opportunity to ensure equal access to employment opportunity for all persons.

Interested candidates must submit a cover letter and resume to humanresources@elizabethfry.com
Please note only short listed candidates will be contacted for interview. No phone calls please.

